



NETCARE

Vacancy

Closing date: 26.06.2023

Role profile

Role title	Financial Manager
Division	Hospital Division
Location	Netcare Sunninghill Hospital
Reporting structure	Hospital Manager and indirectly to the Regional Financial Manager

Role summary

The Financial Manager will be responsible for all the financial and operational support functions of the hospital.

The incumbent will be directly responsible for the leadership of the Finance, Reception and IT Departments, whilst managing financial performance of the hospital, as well as the financial risks associated with the business.

Key work output and accountabilities

- Operate as a strategic partner to the business core functions through the identification of trends, risks and opportunities for efficiencies.
- Ensure the production of accurate and timeous financial management information.
- Analyse and interpret information including the balance sheet reconciliations, costs and benchmarking implications / results and report on budget differences.
- Compile annual and interim budgets and reports on variances.
- Evaluate financial processes and implement corrective action to ensure alignment and standardisation within the division.
- Ensure VAT compliance.
- Engage with the business and IT to evaluate all anomalies, assisting the division to implement corrective action.
- Ensure that the OrderCo system maintains a high level of integrity and information.
- Ensure the maintenance of CAPEX and fixed asset registers.
- Drives strategic projects on an ad hoc basis.
- Drive the achievement of transformation goals as set out by the Transformation Committee.
- Manage, develop and coach employees for success within HR Policies and Procedures.
- Develop talented leaders and high performers.
- Maintain an up to date knowledge of relevant legislation, amendments and related information.
- Facilitate effective change & conflict management.

- Build strategic inter-departmental relationships to help achieve business goals.
- Liaise with a complex network of internal stakeholders to ensure strategic business growth and sustainability.
- Provide support to the Financial Director, support services and other managers during supplier negotiations, specifically to financial analysis.

Skills profile

Education

- A relevant 3 year B Com degree or an advanced diploma qualification, with Financial Accounting 3, at a NQF level 7.
- A CA qualification or related NQF level 8 qualification will be advantageous.

Work experience

- A minimum of 3 -5 years' financial management experience.
- Previous experience in development of daily financial progress reports.
- Previous experience in drafting financial statements.
- Previous experience in dealing with VAT and income tax matters.
- Excellent communication skills (written and verbal).

Knowledge

- Knowledge of SAP.
- Knowledge of financial planning at all levels.
- Knowledge of performance measurement and analysis.
- Intermediate to advanced computer knowledge.

MANAGERIAL/ SPECIALIST SKILLS

Coaching Others*	The capacity to recognise development areas in others and support them to facilitate personal development through coaching.
Leading and Managing Change*	The capacity to implement and support change initiatives and to provide leadership in times of uncertainty.
Performance Development*	The ability to evaluate and develop different levels of capacity within a team to achieve set objectives.
Taking Action	Capable of recognising the need for action, considering possible risks and taking responsibility for results.
Decision Making	Capable of making decisions timeously and taking responsibility for the consequences.

Managing Self	Capacity to plan, organise and control own work environment by setting appropriate priorities and achieving set objectives within a given time frame.
Customer Focus and Service Delivery	The capacity to identify and respond to the needs of *internal and external customers. <i>*Internal and external customers include patients, doctors, colleagues, suppliers, visitors, vendors and any other person that requires a relationship</i>
Adapting and Responding to Change	Capable of supporting and advocating change initiatives and managing own reaction to change.
Continuous Improvement	The capacity to improve systems and processes to facilitate continuous improvement.
Personal Work Ethic	Capacity to instil an ethic of quality and consistency in self and others.
Building Relationships	Capacity to establish constructive and effective relationships.
Communication	The capacity to clearly present information, either written or verbal.
Teamwork	Capacity to cooperate with others to work towards a common goal.
Technical Knowledge	The capacity to perform a technical function to required standards.

Values and behaviours

Netcare values	<p>At Netcare, our core value is care. We care about the dignity of our patients and all members of the Netcare family. We care about the participation of our people and our partners in everything we do. We care about truth in all our actions. We are passionate about quality care and professional excellence.</p> <ul style="list-style-type: none"> • Care - The basis of our business. The professional, ethical patient care and services we offer at every level of the organization. • Truth - The crucial element in building relationships that work. Open communication with honesty and integrity is essential. • Dignity - An acknowledgement of the uniqueness of individuals. A commitment to care with the qualities of respect and understanding. • Compassion - We engage everyone with empathy and respond with acts of compassion in all interactions with our patients and their families. • Participation - The willingness and desire to work in productive and creative partnerships with others and the commitment to communicate.
The Netcare way	Netcare is committed to providing quality care. Our basic service standard holds us accountable for the below seven behaviours, which you will be accountable to uphold:

- I always greet everyone to show my respect.
- I always wear my name badge to show my identity.
- I am always well-groomed to show my dignity.
- I always practise proper hand hygiene to show my care.
- I always engage to show my compassion.
- I always say thank you to show my appreciation.
- I always embrace diversity to show I am not a racist.

Application process

NETCARE IS AN EQUAL OPPORTUNITY EMPLOYER

The Company's approved Employment Equity plan and targets will be considered as part of the recruitment process aligned to the Group's Employment Equity strategy. Netcare actively supports the recruitment of people with disabilities.

Interested candidates who meet the above criteria are requested to e-mail a detailed CV to: Prudence.Setabola@netcare.co.za

Please use Reference: **SUN- FM-0623** in the subject line.

Please note:

- Please note that reference checks for internal applicants will be conducted with the applicant's current and past Netcare direct line managers and the relevant Netcare HR Managers. Therefore, employees are encouraged to discuss internal job applications with their direct line manager to ensure that the line manager is aware of the application.
- The terms and conditions of employment relating to the function you have applied for will be based on those in the Division you will be employed.
- If a candidate has any disability that may impair the individual's ability to perform the job function, the candidate must kindly inform the employer so that an assessment for reasonable accommodation can be made.
- By applying for this position and providing us with your CV and other personal information, you are consenting to the information being used for the specific purpose for which it was provided, which is recruitment purposes and possible appointment purposes (should you be successful). Please note that your information will be processed for recruitment purposes only or for such purposes relating to assessing the establishment of an employment relationship with yourself, and this will be done in accordance with the applicable data protection and privacy legislation. We confirm that such information will not be used for any other purpose without obtaining your prior consent.
- If your application is not successful, we retain your CV and other information provided on our electronic system. If you object to your information being used in accordance with the aforementioned clauses, please indicate your objection, and we will immediately securely destroy your personal information.

