



Role profile

Role title	Enrolled Nurse
Division	Hospital Division
Location	Netcare Pinehaven Hospital
Reporting structure	Nursing Manager

Role summary

- The Enrolled Nurse will be responsible for the wellbeing of the patient intra operatively, assessment of the patient to ensure delivery of high-quality care to patients whilst in theatre.
- The Enrolled Nurse will be responsible for the preparation and checking of the Anaesthetic Equipment. Collection and control of scheduled medication. Ensure doctor’s preferences when preparing for the anaesthetist, under the direct supervision of the Registered Scrub Nurse.
- The incumbent is responsible for and is held accountable for his/her own acts and omissions.
- Theatre activities form part of the planned operational requirements.

Key work output and accountabilities

- Ensure the Peri-Operative document / CareOn and theatre register are completed and maintained timeously and accurately.
- Ensure consignment book completed and all consumables / essential medicines used are electronically charged. Verify at end of list that all BOMs loaded were successful. Where BOMs not updated, report to stock controller and/or Unit Manager
- Ensure valid password always for both systems CareOn and Mo-Bit.
- Ensure Best Care Always documentation is completed appropriately and placed in individual patients file/ and or uploaded into CareOn.
- Maintain a therapeutic, clean, and safe environment that is free from medico-legal hazards.
- Adhere to Netcare medical waste management principles and all other waste management principles.
- Maintain a safe working environment in accordance with the Machinery and Occupational Safety Act
- Report potential/actual risks identified to the Unit Manager timeously.
- Ensure Anaesthetic Trolley cleaned, filled, and checked after every list.

- Report equipment needing repair or replacement to the Unit Manager
- Always maintain professional conduct and standards in accordance with hospital policies and procedures.
- Always maintains patient confidentiality.
- Practice patient care according to his/her Scope of Practice and assume total responsibility for these activities whilst the patient is in theatre.
- Contribute to the holistic care of patients.
- Participate in theatre quality improvement programme.
- Effective communication with patients' regarding their care whilst in theatre ensure the appropriate position aids are always available.
- Promotion of patient overall health and wellbeing.
- Adhere to and practice the principles of infection prevention and all standard precautions, ensure BCA forms completed, theatres cleaned accordingly.
- Promote and maintain good public relations with patients, doctors, and visitors.
- Execute all procedures according to hospital standards.
- Refer all complaints from either patients and or doctors to Unit Manager
- Carry out all theatre operational duties as assigned by the Unit Manager
- Actively participate as a member of a team to achieve goals, complete theatre checklist daily.
- Preparation of the theatre, collection of patients, liaise with scrub sister and manage the theatre lists.
- Work effectively and support other staff members with theatre lists
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- Active involvement and accountability in own professional development to maintain a satisfactory level of skill and knowledge of all disciplines.
- You are accountable to ensure you keep up to date with Netcare's evolving policies and procedures.
- It remains your responsibility to ensure your competency in CPR are maintained, and that you participate in at least two mock resus drill per month.
- Work effectively and co-operatively with others to establish and maintain good working relationships that are mutually beneficial.
- Develop collaborative relationships to help accomplish work goal.

Skills profile

Education

- Grade 12 / Matric

- Registration with the South African Nursing Council as an Enrolled Nurse or equivalent NQF 4 qualifications.
- Compliance with the SANC code for an Enrolled Nurse and all applicable health care legislation

Work experience

- >1 Years post-graduate patient care experience in an operational environment would be beneficial
- Experience in Theatre – Anaesthetic essential

Knowledge

- Good general knowledge and understanding of legislation pertaining to the specific business environment

Non Managerial/ Specialist Skills

Customer Focus and Service Delivery	The capacity to identify and respond to the needs of *internal and external customers. *Internal and external customers include patients, doctors, colleagues, suppliers, visitors, vendors and any other person that requires a relationship
Continuous Improvement	The capacity to improve systems and processes to facilitate continuous improvement.
Personal Work Ethic	Capacity to instil an ethic of quality and consistency in self and others.
Building Relationships	Capacity to establish constructive and effective relationships.
Communication	The capacity to clearly present information, either written or verbal.
Teamwork	Capacity to cooperate with others to work towards a common goal.
Technical Knowledge	The capacity to perform a technical function to required standards.

Values and behaviours

Netcare values	<p>At Netcare, our core value is care. We care about the dignity of our patients and all members of the Netcare family. We care about the participation of our people and our partners in everything we do. We care about truth in all our actions. We are compassionate about quality care and professional excellence.</p> <ul style="list-style-type: none"> • Care - The basis of our business. The professional, ethical patient care and services we offer at every level of the organization. • Truth - The crucial element in building relationships that work. Open communication with honesty and integrity is essential. • Dignity - An acknowledgement of the uniqueness of individuals. A commitment to care with the qualities of respect and understanding.
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	<ul style="list-style-type: none"> • Compassion - We engage everyone with compassion and respond with acts of compassion in all interactions with our patients and their families. • Participation - The willingness and desire to work in productive and creative partnerships with others and the commitment to communicate.
The Netcare way	<p>Netcare is committed to providing quality care. Our basic service standard holds us accountable for the below seven behaviours, which you will be accountable to uphold:</p> <ul style="list-style-type: none"> • I always greet everyone to show my respect. • I always wear my name badge to show my identity. • I am always well-groomed to show my dignity. • I always practise proper hand hygiene to show my care. • I always engage to show my compassion. • I always say thank you to show my appreciation. • I always embrace diversity to strengthen inclusivity and belonging.

Application process

Netcare is an equal opportunity employer

The Company's approved Employment Equity plan and targets will be considered as part of the recruitment process aligned to the Group's Employment Equity strategy. Netcare actively supports the recruitment of people with disabilities.

Interested candidates who meet the above criteria are requested to e-mail a detailed CV to GSWApplications@netcare.co.za

Please use ref in the subject line: **EN-PIN-JAN24**

Please note:

- Please note that reference checks for internal applicants will be conducted with the applicant's current and past Netcare direct line managers and the relevant Netcare HR Managers. Therefore, employees are encouraged to discuss internal job applications with their direct line manager to ensure that the line manager is aware of the application.
- The terms and conditions of employment relating to the function you have applied for will be based on those in the Division within which you will be employed.
- If a candidate has any disability that may impair the individual's ability to perform the job function, the candidate must kindly inform the employer so that an assessment for reasonable accommodation can be made.
- By applying for this position and providing us with your CV and other personal information, you are consenting to the information being processed for possible recruitment and selection purposes only or for such purposes relating to assessing the establishment of an employment relationship with yourself, and this will be done in accordance with the applicable data protection and privacy legislation. We confirm that such information will not be used for any other purpose without obtaining your prior consent.
- If your application is not successful, we will retain your CV and other information provided on our electronic system for 12 months. If you object to your information being used in accordance with the aforementioned clauses, please indicate your objection, and we will immediately securely destroy your personal information.
- Kindly note that only shortlisted candidates will be contacted. Applicants who have not been contacted within 30 days of the closing date of this advert, should consider their application as unsuccessful.

