



NETCARE



Vacancy

Role Title	Pharmacy Clerk
Division	Hospital Division
Location	Netcare St Augustine's Hospital
Closing Date	10 September 2024

Role Summary

The Pharmacy Clerk will report to the Assistant Pharmacy Manager/Pharmacy Manager and will be responsible for receiving of stock from supplier/courier as per Netcare management protocols, unpacking of surgical and ethical orders with special attention to fridge lines, packing away of stock onto shelves, dispensing and capturing of surgical stock to patients, data capturing, packing of stock and replenishing of stock to wards and theatres, effectively communicate to assist stock controllers and pharmacists with regards to ethical and surgical stock, assist in management of stock in accordance to Netcare Stock Management policy with special emphasis on designated stock areas, involved in all aspects of cyclical and full stock take processes and available for shift work, part of the staff rotation team, according to department needs.

Inherent Requirements

Grade 12 or an equivalent NQF Level 4 Qualification. Experience on SAP and previous stock management experience advantageous, computer literate and able to use the existing computer package and previous experience with medical pharmaceutical goods.

The ability to work well under pressure and to maintain effectiveness during changing conditions, to work effectively and co-operatively with others by establishing and maintaining good working relationships, prioritise by managing time and resources to ensure that work is completed effectively, strong administrative and organizational skills, maintaining a satisfactory level of technical and professional skill or knowledge by keeping abreast of current development and trends in the medical related field impacting on the post and set high standards of performance for self and others to ensure the successful completion of assignments or tasks.

Application process

Interested candidates who meet the above criteria are requested to e-mail a detailed CV to Staugustines.recruitment@netcare.co.za use reference [PCPH10/09/2024](#).

By applying for this position and providing us with your CV and other personal information, you are consenting to the information being processed for possible recruitment and selection purposes only or for such purposes relating to assessing the establishment of an employment relationship with yourself, and this will be done in accordance with the applicable data protection and privacy legislation. We confirm that such information will not be used for any other purpose without obtaining your prior consent.

Kindly note that only shortlisted candidates will be contacted. Applicants who have not been contacted within 30 days after the closing date of this advert should consider their application as unsuccessful. We will retain your CV and other information provided on our electronic system for 12 months. If you object to your information being used in accordance with the aforementioned clauses, please indicate your objection, and we will immediately securely destroy your personal information.

HR01 F04 V2 2024

At Netcare, our core value is care. We care about the dignity of our patients and all members of the Netcare family.

We care about the participation of our people and our partners in everything we do.

We care about truth in all our actions.

We are compassionate about quality care and professional excellence.

OUR STRATEGY

Person centered health and care: Empowering Patients to participate in their health. Delivering the best quality and consistency of care.

Digitally enabled - Digitising all patient touch points to create a unified, integrated experience.

Data driven - a 360-degree view of our targeted clinical decision -making patient engagement, and informed business decisions.

Our redesigned health and care offering will be highly differentiated in SA and will create a sustainable competitive advantage for the Group – we call this *the Netcare moat*.

Our basic service standard holds us accountable for the below seven behaviours:

- I always greet everyone to show my respect.
- I always wear my name badge to show my identity.
- I am always well-groomed to show my dignity.
- I always practice proper hand hygiene to show my care.
- I always seek consent to show my compassion.
- I always say thank you to show my appreciation.
- I always embrace diversity to strengthen inclusivity and belonging.

The Company's approved Employment Equity plan and targets will be considered as part of the recruitment process aligned to the Group's Employment Equity strategy. Netcare actively supports the recruitment of people living with a disability.